

## 100 POINT IDENTIFICATION CHECK

The following 100 point identification check **must** be completed at the time of the lodgement of a Criminal Record Check Consent Form. You are required to provide original (or certified) documents from the following list with a combined value sufficient to total or exceed 100 points. Applicants who are 18 years or over must include at least one form of photographic identification. Delegated University Officers are required to sight these original (or certified) documents\*. Consent Forms cannot be received by the University if this identification check is not satisfactorily completed.

Please circle the point score of the documents you are providing and clearly record, for each, the date of issue, place of issue, expiry date (where relevant) and document reference number in the columns provided.

\* Distance students who cannot attend the University for the purposes of this identification check may use an "Acceptable Referee" to verify your original (or certified) documents. Please see the last page of this form and note that, once all sections are complete, you will need to mail the form to your faculty office.

Document	Point Score	Date of Issue	Place/Office of Issue/Issuing Organisation	Expiry Date (where relevant)	Ref. or Doc Number
<b>Primary Documents - Only one of each may be submitted</b>					
• Birth Certificate	70				
• Birth Card issued by the NSW Registry of Births, Deaths & Marriages	70				
• Citizenship Certificate	70				
• Current Passport	70				
• Expired passport which has not been cancelled and was current within the preceding 2 years	70				
<b>Secondary Documents - The following documents must have a PHOTOGRAPH and NAME:</b>					
• Driver Licence issued by an Australian State or Territory	40				
• Licence or permit issued under a law of the Commonwealth, a State or Territory Government (eg a boat licence)	40				
• ID card issued to a public employee	40				
• An ID card issued by the Commonwealth, a State or Territory as evidence of the applicant's entitlement to a financial benefit	40				
• An ID card issued to a student at a tertiary education institution	40				
• A Proof of Age Card or NSW Photo Card issued by the NSW Roads and Traffic Authority (Note RTA Proof of Age Card will be valid until 13 December 2008)	40				
<b>Secondary Documents - The following documents must show NAME and ADDRESS:</b>					
• A document held by a cash dealer giving security over the applicant's property	35				
• A mortgage or other instrument of security held by a financial body	35				
• Council rates notice	35				
• Document from the applicant's current or former employer within the past 2 years	35				
• Document from the Credit Reference Association of Australia	35				
• Land Titles Office record	35				

Document	Point Score	Date of Issue	Place/Office of Issue/Issuing Organisation	Expiry Date (where relevant)	Ref. or Doc Number
<b>Secondary Documents - The following documents must show NAME and SIGNATURE - points from the same source may only be counted once (ie a Mastercard and EFTPOS card issued by the same financial institution):</b>					
• Marriage Certificate (for maiden name only)	25				
• Credit Card	25				
• Foreign Drivers Licence	25				
• Medicare Card (signature not required)	25				
• Membership to a registered club	25				
• NRMA Membership	25				
• EFTPOS Card	25				
<b>Secondary Documents - The following documents must show NAME and ADDRESS:</b>					
• The electoral roll compiled by the Australian Electoral Commission and available for public scrutiny	25				
• A recent signed reference of recommendation from an acceptable referee (eg Doctor, Teacher, Clergy, Banker, Police etc)	25				
• Lease/rental agreement	25				
• Rent receipt from a licensed real estate agent	25				
• Records of public utility (eg phone, water, gas or electricity bill)	25				
• Records of a financial institution	25				
• A record held under law other than a law relating to land titles	25				
<b>Secondary Documents - The following documents must show NAME and DATE OF BIRTH:</b>					
• The records of a primary, secondary, or tertiary institution attended by the applicant within the past 10 years	25				
• The records of a professional or trade association of which the applicant is a member	25				
<b>Total Points</b>					

\_\_\_\_\_  
University Sighting Officer Name

\_\_\_\_\_  
University Sighting Officer Position

\_\_\_\_\_  
University Sighting Officer Signature

/ /  
\_\_\_\_\_  
Date

**NOTE:** This 100 point identification is adapted to accord with the *Commonwealth Financial Transaction Reports Act 1988* as required by the CrimTrac Agency.

**COMPLETE OVERPAGE ONLY IF USING AN ACCEPTABLE REFEREE TO VERIFY YOUR DOCUMENTS**

