



APPLICATION TO TRANSFER POSTGRADUATE CANDIDATURE

Use this form only if you wish to apply to downgrade in a postgraduate Coursework or Research program. If you wish to apply to upgrade to a higher level award course you must complete a new Application form.

Student details

Family Name: _____ Given Names: _____

SID: _____ Degree enrolled in : _____

Variation requested

Requests to vary candidature must be made at least ONE WEEK BEFORE the Census Date in the relevant Semester: 31st March (for changes to Semester 1 or the full year) and 31st August (for changes to Semester 2).

I wish to transfer my candidature from the degree of _____ to _____

State your reasons (attach extra documentation if necessary):

Supervisor's approval (Research students only): _____ Date: _____
Supervisor's name: _____ School: _____

Signature (Candidate): _____ Date: _____

Approval of Postgraduate co-ordinator / Head of School

I approve / reject the requested candidature changes:

Comments: _____

Name (Postgraduate co-ordinator) Signature (Postgraduate Co-ordinator) Date

OFFICE USE ONLY Approval of Postgraduate Studies Committee

I approve / reject the requested change.

Comments: _____

Signature (Chair): _____ Date: _____